

The Oakwood Centre
Headley Road
Woodley
Berkshire
RG5 4JZ
0118 9690356

Contact : allotments@woodley.gov.uk

29 November 24

NAME
ADDRESS 1
ADDRESS 2

ALLOTMENT RENT NOTIFICATION

Dear TEANT

I am writing to advise that the Annual Rent for the following Allotment Plot(s) is now due and should be paid before 31/01/2025.

Reading Road - 01/01/2025 - 31/12/2025

Plot Ref	Description	Price	Qty/Area	Discount	Total	Paid	Due
PLOT NO.	Pole Resident	6.13	5	0.00%	30.65	0.00	30.65
PLOT NO.	Water charge per pole	0.50	5	0.00%	2.50	0.00	2.50
Total Payable							33.15

Enclosed is your rent notification, along with a copy of your allotment rental agreement for 2025.

You will not need to sign your Tenancy Agreement, by making payment, you agree to the terms thereon.

Where possible, we would ask that you make payment via **BACS** to the following account.

REFERENCE: Your plot number(s) and last name.

Account name: Woodley Town Council

Sort code: 30-63-54

Account no: 37301260

If you would prefer to make your payment by post, we would be happy to accept a cheque (with remittance enclosed) or alternatively, there will be a member of staff available to take payment at the Woodley Town Council offices in the Oakwood Centre, Monday - Thursday 9.00 to 16.30 and Fridays 9.00 to 16.00. We are closed for lunch daily between the hours of 12.00 to 13.00.

General Information

Bonfires - The proposed ban on bonfires has been delayed. Please see below/overleaf for further information and clarification.

Sheds, Polytunnels and Greenhouses - If you would like to erect a shed, polytunnel or greenhouse on your plot, you must contact Woodley Town Council for permission.

Struggling with your plot? - Cultivating a plot is hard work and can become a struggle, particularly if you are affected by a period of ill health. If you are finding it hard to maintain your plot please let us know. We may be able to reduce your plot to a more manageable size.

Charges

The annual allotment rent from **January 2025** is set out below/overleaf.

Water charge - from January 2025 the water charge will increase to 50p per pole, per year and will be charged along with the annual plot rent to go towards the cost of providing water at the site.

Discount - from January 2025 the retired discount will remain at 25%. Tenants claiming the retired persons discount for the first time, will need to provide evidence that they are in receipt of a state pension.

Poles		Rent	Water	Total		Rent	Water	Total
10	Woodley Resident	£61.30	£5	£66.30	Retired Resident	£46	£5	£51
10	Non Woodley	£92	£5	£97	Retired Non Resident	£69	£5	£74
5	Woodley Resident	£30.65	£2.50	£33.15	Retired Resident	£23	£2.50	£25.50
5	Non Woodley	£46	£2.50	£48.50	Retired Non Resident	£34.50	£2.50	£37

The Council has agreed that the following annual charges will apply from **January 2026**:

Water charge - from January 2026 the water charge will remain at 50p per pole, per year and will be charged along with the annual plot rent to go towards the cost of providing water at the site.

Poles		Rent	Water	Total		Rent	Water	Total
10	Woodley Resident	£63	£5	£68	Retired Resident	£47.20	£5	£52.20
10	Non Woodley	£94.40	£5	£99.40	Retired Non Resident	£70.80	£5	£75.80
5	Woodley Resident	£31.50	£2.50	£34	Retired Resident	£23.60	£2.50	£26.10
5	Non Woodley	£47.20	£2.50	£49.70	Retired Non Resident	£35.40	£2.50	£37.90

Bonfires

The Councils Leisure Services Committee has agreed to postpone the decision on the prohibition of bonfires at the site - to enable the Council and Woodley Allotments Tenants Association to facilitate a broader plan on the wider waste issue on the site. This is further to the Waste Survey that all Tenants were invited to take part in earlier in the year, we would like to thank all Tenants who provided us with their feedback.

For 2025, the bonfire rules will remain the same as in 2024. Bonfires are prohibited within the summer months, and may be lit after the hours of 4pm up to the 30th April, and from the 1st October. Please ensure your bonfire is attended at all times, and kept under control. Please consult your Tenancy Agreement (enclosed) for further information.

Plot numbering

For 2025, we are asking all Tenants to ensure their plot number is clearly displayed, in a prominent unobstructed position at the front of their plot. Later in the year, plots will be checked to ensure this is displayed.

Paths between plots

Please can all Tenants ensure the grass pathway between plots is maintained at all times, and remains clear of any obstructions. This helps identify plot boundaries and makes access between plots easier.

Please contact us with any questions or concerns.

Woodley Town Council: allotments@woodley.gov.uk

Woodley Allotments Tenants Association: Readingroadplots@woodley-allotments.org.uk

Yours sincerely

Kevin Murray
Town Clerk